

## **3i Infotech Limited Corporate Social Responsibility Policy**

### **Philosophy:**

At 3i Infotech Limited, we sincerely believe that the actions of the organization and its community are highly inter-dependent. It is through constant and collaborative interactions with our external stakeholders that the Company strives to become an asset in the communities where it operates. As a part of our Corporate Social Responsibility (CSR), we intend to implement projects and initiatives for the betterment of society, communities and the environment.

### **Scope and Applicability:**

This policy shall be applicable to all CSR initiatives and activities undertaken by Company and its subsidiaries.

### **Objective of CSR Policy:**

The objective of this policy is to continuously and consistently:

1. Initiate projects that benefit communities;
2. Encourage an increased commitment from employees towards CSR activities and volunteering and
3. Generate goodwill in communities where the Company operates or is likely to operate.

### **Structure:**

The Corporate Social Responsibility Committee ('CSR Committee') is responsible to-

- a) Formulate and recommend to the Board, a Corporate Social Responsibility policy which shall indicate the activities to be undertaken by the company as specified in Schedule VII of the Companies Act, 2013;
- b) Recommend the amount of expenditure to be incurred on the activities referred to in the clause (a) and
- c) Monitor the corporate Social Responsibility policy of the Company from time to time.

The CSR Committee of the Board of Directors comprises of the following Members:

Mr. Ashok Shah- Chairman

Ms. Sarojini Dikhale

Mr. Padmanabhan Iyer

### **Funding and Allocation:**

For achieving the CSR objectives, the CSR Committee may allocate for its annual CSR Budget, an amount upto 2% of the average net profits of the Company made during the three immediately preceding financial years, calculated in accordance with the relevant Sections of the Companies Act, 2013 read with the Companies (Corporate Social Responsibility Policy) Rules, 2014.

The surplus arising out of the CSR projects or programs or activities shall not form part of the business profit of the Company.

### **Volunteering of employees from the organization:**

The Company will encourage its employees for volunteering the spirit of serving and sharing with the community. The Company shall endeavor to increase employee participation at all levels in the Organization, by encouraging employees to participate in the Company's CSR activities.

### **.Thrust areas:**

- 1) Eradicating hunger, poverty and malnutrition, promoting health care including preventive health care and sanitation and making available safe drinking water;
- 2) Promoting education, including special education and employment enhancing vocation skills especially among children, women, elderly and the differently abled and livelihood enhancement projects;
- 3) Promoting gender equality, empowering women, setting up homes and hostels for women and orphans, setting up old age homes, day care centers and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups;
- 4) Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare agroforestry, conservation of natural resources and maintaining quality of soil, air and water;
- 5) Contribution to the Prime Ministers National Relief Fund or any other fund set up by the Central Government for socio-economic development and relief and welfare of the Scheduled Castes, the Scheduled Tribes, other backward classes, minorities and women;
- 6) Swachh Bharat Mission: to create awareness about cleanliness drive in country and arrange cleanliness drive in the country.

- 7) Cleaning of River Ganga and water: to provide awareness and contribute to Government for Ganga cleaning mission.
- 8) Any other activities that the CSR Committee of the Company may define from time to time.

**Implementation:**

- a) The CSR Committee shall provide guidance on the allocation of the CSR budget among the thrust areas on an annual basis.
- b) CSR Projects will be undertaken based on the recommendation of the CSR Committee to the best possible extent, within the defined Thrust Areas.
- c) The Company is aware of its corporate social responsibility and will take CSR initiatives through its Trust known as “3i Infotech Foundation”.

**Monitoring process of CSR activities:**

- To ensure effective implementation of the CSR activity, a monitoring mechanism will be put in place by the Board of Directors;
- Annual CSR Calendar activities will be approved by CSR Committee;
- Any other donation will be approved by the Managing Director / CFO;
- The CSR Committee will monitor and review on a quarterly basis, the progress of CSR activities undertaken;
- All the CSR initiatives of the Company will form part of the Directors’ Report of the Company and
- In order to ensure transparency and communication with all stakeholders, the committee will document the details of the Company’s CSR initiatives and CSR expenditure and ensure that the same are available in the public domain i.e. the Annual Report and Website of the Company.